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## Code of Conduct Agreement

Our conduct as professionals shall remain above reproach at all times. Our group of referral partners shall be based on knowledge, trustworthiness, character, integrity and accountability.

I agree to and will adhere to the following:

1. We shall convene via meeting or webinar once a month for updated training on topics related to, Tax Law, DRE Compliance, Government Lending Programs and Ethics Training. I will also get re-certified on an annual basis and discounted rate to maintain my good standing with the program.
2. I shall resolve conflict with others quickly and professionally.
3. I shall not refer any professional based solely on their financial participation with us as individuals, or the company we work for. This includes but is not limited to, paying rent, assisting with advertising, or having a marketing agreement with said company.
4. I shall report any and all violations of the Business & Professions Code to the disciplinary panel for review. I understand this may also be reported to an appropriate governing agency should the panel deem appropriate.
5. Should I be called upon, I shall serve at least once a year on an ethics or disciplinary panel.
6. I shall conduct my business in a manner that upholds the standards and virtues of which the HELP program was founded upon.

By executing this form, I acknowledge receipt of this code of conduct and agree to adhere to not only its standards, but those set forth by my governing professional association. I understand that a violation of any of the aforementioned items may be cause for my membership to be reviewed by a disciplinary panel and possibly suspended/terminated *without refund*.

Signature of Specialist: \_\_\_\_\_

Signature Date: \_\_\_\_\_

Staff Use Only

Date received:

Received By: